

Say It Just Right™

Communicate with Confidence

Don't struggle with communication challenges any longer!

Imagine

Your boss informs you that your most valuable team member cannot take her vacation when planned. How do you tell her?

The V.P. of Development has an opportunity for you – Can you deliver the sales presentation to a major client group in your territory?

You've been asked to interview candidates for the new IT position, but you know little about technology. How will you prepare for the interviews?

A prominent civic group asks you to speak at their luncheon next month, attended by industry leaders. How will you face this challenge?

Now, stop worrying about looking foolish in front of others, missing opportunities, or using words that might offend someone.

You can learn to say it just right, whether speaking to one person or one hundred, whether giving good news or bad. YOU can master the skills to communicate with confidence – and I can show you how!

Joan Curtis has a passion for helping people communicate. With over eighteen years experience as a speaker and trainer, her clients and audiences constantly marvel at her energy and enthusiasm.

Joan is known for her energetic seminars and teleclasses in strategic interviewing, developing powerful presentations, high performance coaching, skills for speaking with confidence, image making, conflict resolution, developing high performance teams, and facilitation skills.

Her clients include major corporations, as well as colleges and universities throughout North America. Joan received her Doctorate in Adult Education from the University of Georgia, as well as a Master's in Journalism and a Bachelor's in Sociology. She is a licensed facilitator for the Center for Creative Leadership's 360 assessments and the author of the landmark text "Strategic Interviewing" and the e-Manual "Strategic Interviewing: Introducing the POINT Selection Process" at <http://www.TotalCommunicationsCoach.com/ongoing-learning>.

Prior to attending your "Get Clients Now!" workshop, I'd been taking training at the continuing education section of a nearby university, and getting help from a small business incubator, but what I got out of those three hours with you has increased my client base four-fold in the past 3 weeks.

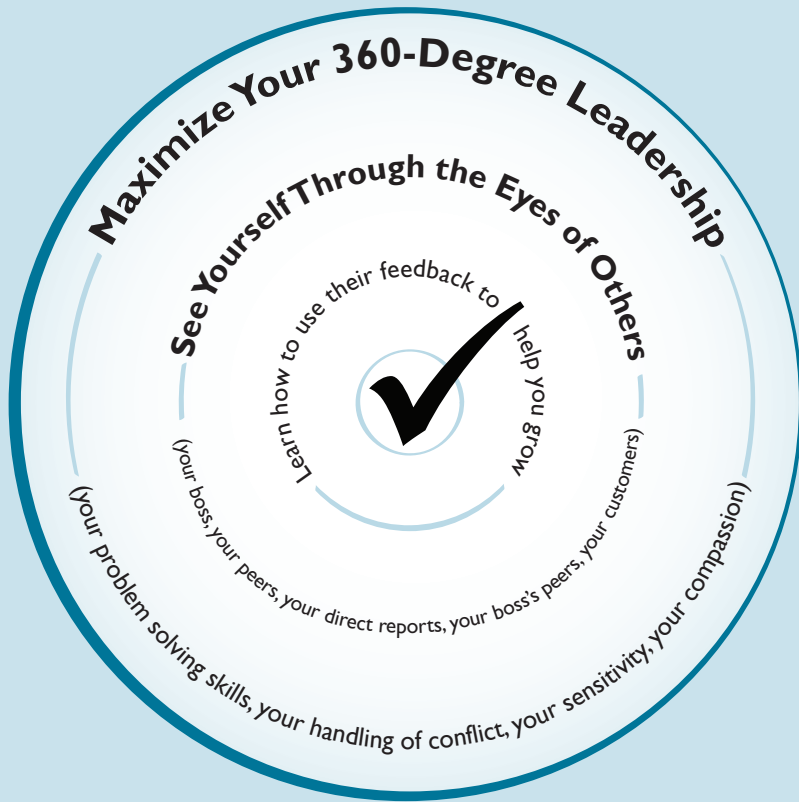
Sandy Weaver Carman,
Voicework On Demand, Inc.

Your workshop was one of THE best financial investments I've made in my business this year. I left the session with an ACTIONABLE plan that only had one requirement: my commitment to follow through to achieve my goals. As a result, I closed \$22,000 in new business. Now that is value!

Barbara Giamanco
Talent Builders, Inc.

360 Assessment & Feedback

Learn more about yourself so you can **Say It Just Right™**. 360 assessments help you master leadership skills that fit your strengths.



Dr. Joan Curtis is the first professional in Athens/Clarke County (Georgia) to complete the certification requirements for the 360-degree Assessment and Feedback program for the training and development of future leaders in the corporate and academic worlds and now offers it nationwide as part of her total communications practice.

She obtained her certification from the prestigious Center for Creative Leadership in Greensboro, North Carolina, where she was part of a class of 19 participants from all over the world in an experience she describes as "an amazing opportunity for leaders to learn how others see them."

This program systematically collects performance opinions from a wide range of colleagues, peers, direct reports, superiors and superiors' peers, as well as customers and vendors, to augment a leader's self-perception with the perceptions of others.

call us

706-369-7614

write to us

joan@totalcommunicationscoach.com

visit our web site

www.totalcommunicationscoach.com

When you sign up, you get access to over a dozen articles on communication and leadership, as well as the free mini e-course "Say It . . . Just Right" and the monthly e-zine "Savvy Communicator."

Joan has facilitated at our team retreat for a number of years now. She always comes well prepared and knows how to keep us on task, but at the same time allows us to take the lead. She is a natural at communication, great at relieving tension and easing conflict. Plus, she makes it fun! A lot of our success in Decatur, can be attributed to Joan. She's really great at what she does.

Bill Floyd, Mayor
City of Decatur, Georgia

www.totalcommunicationscoach.com